

## Further Information for Members and Caterers

The Club is rented “as is”. The following general information is offered for the convenience of members and any persons they may hire for the event.

- **THERMOSTATS:** There are three: in the main room, the bowling area, and the TV room. All are set to revert automatically to 55 degrees at 9am, 5pm and 11pm. You should turn up the heat at least 2 hours before functions in the large room and one hour in the smaller rooms. Please return the heat to 55 when you leave.
- Please do not give phone numbers of the Reservations Chair or any other Board Member to persons hired for the event.
- Members renting the Club can arrange to show the space to the persons they hire and can make cleaning arrangements after they have submitted the required fees and forms, including insurance certificates, and received the keys. Under no circumstances should non-members be given keys to the Club.
- Members should make certain that caterers adhere to the requirements for garbage removal, cleanup, and setup (see Rental Requirements). Please pay special attention to the tennis season rules for setup.
- Extra paper towels and toilet paper for the bathrooms can be found in the closet beneath the stairs.
- Caterers must supply their own kitchen utensils, cleaning equipment and supplies (brooms, vacuum cleaners, garbage bags, dishwashing liquid, etc.). Assume that everything in the kitchen or the supply closets belongs to the tenants or is reserved for Club-sponsored events.
- There is no dishwasher. There is an 4-foot soapstone sink with two sets of taps.
- There is an old but functional Garland professional gas range in the kitchen: 6 burners, 2 ovens, a griddle and a broiler. The pilots are lit, but it’s a good idea to bring matches, just in case they are out.
- Caterers may use the refrigerator and freezer, provided the tenants’ belongings are not disturbed. Caterers should be advised that there may be limited space and to plan accordingly.
- There is a wall-mounted heavy-duty corkscrew for opening wine bottles.
- Tables and chairs are available for use at Members’ events. There are about 80 chairs, 8 rectangular tables that seat 10 (with a chair on each end), and 6

rectangular tables that seat 8. The maximum number of seated diners that the room could accommodate, with buffet tables along the side, is 100 (extra chairs would be needed). With a dance floor, about 50 can be seated.

- Tables and chairs not in use can be stored in the bowling area (not on the lanes), in the hallway leading to the kitchen, or in the tennis office (off-season). The coat rack can be moved into the hallway leading to the TV room.
- There is no PA system.
- Separate arrangements must be made with the Bowling Chair to use the lanes during an event.